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MINUTES  
Contracting Working Group  
of the  
Public Utilities Revenue Bond Oversight Committee

Friday, October 13, 2009  
1155 Market Street (between 7<sup>th</sup> & 8<sup>th</sup> Streets)  
11th Floor Conference Room A

Contracting Working Group Members

Patrick Sweetland  
Brian Browne  
Stan Jones

1. Call to Order and Roll Call

Chair Patrick Sweetland called the meeting to order at 2:12 p.m. and roll call was taken.

Present: Patrick Sweetland, Brian Browne, and Stan Jones.  
Absent: None.

There was a quorum.

2. Public Comment: Members of the public may address the RBOC Contracting Working Group on matters that are within the RBOC's jurisdiction and are not on today's agenda.

Public Comment: None.

3. Discussion and Possible Action to recommend improvements to RBOC actions to engage contracting services.

Chair Sweetland presented an overview of the RBOC's current procedures to engage in contracting services and possible future improvements.

Mark Blake, Deputy City Attorney, presented a proposed overview concerning the RBOC procedures to engage in contracting services.

Commissioner Browne requested a written timeline/overview of the RBOC procedures to engage in contracting services.

Other Speaker: Charles Perl, SFPUC.

Public Comment: None.

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Continued to the Call of the Chair.

4. Discussion and Review of the work progress by Robert Kuo Consulting LLC on Contract/Agreement CS-983 for audit services, Water System Improvement Program (WSIP).

Chair Sweetland presented an overview of the work progress made by Robert Kuo Consulting LLC on Contract/Agreement CS-983 for audit services, Water System Improvement Program.

Other Speakers: Mark Blake, Deputy City Attorney; Charles Perl, SFPUC.

Public Comment: None.

5. Discussion and Review on the status of the Indirect Cost Study.

Commissioner Jones provided an overview of the status of his review on the Indirect Cost Study.

Other Speaker: Charles Perl, SFPUC.

Public Comment: None.

6. Discussion and Possible Action concerning barring the payment for retroactive contracts from revenue bonds or from the RBOC budget.

Commissioner Browne expressed concerns and desire to bar payments for retroactive contracts from revenue bonds or from the RBOC budget.

Other Speaker: Mark Blake, Deputy City Attorney.

Public Comment: None.

Continued to the Call of the chair.

7. Discussion and Possible Action related to the approval of draft minutes for the September 11, 2009, meeting of the RBOC Contracting Working Group.

Chair Sweetland moved, seconded by Commissioner Jones, to approve the Contracting Working Group's minutes of February 13, 2009.

The motion passed by the following vote:

Ayes: Sweetland and Jones

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Noes: Browne

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Pubic Comment: None.

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**8. Adjournment**

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Chair Sweetland adjourned the meeting at 3:45 p.m.

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The minutes of the RBOC Contracting Working Group was approved by  
the Working Group on November 6, 2009.

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