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**SAN FRANCISCO PUBLIC UTILITIES COMMISSION
 RATE FAIRNESS BOARD
 CITY AND COUNTY OF SAN FRANCISCO**

**Minutes of Regular Meeting
 Monday, November 7, 2022, 3:00 – 5:00 PM
 (Approved January 6, 2023)**

In-person Meeting: San Francisco Public Utilities Commission (SFPUC), 525 Golden Gate Avenue, 3rd Floor, Tuolumne Conference Room, San Francisco, CA 94102

Virtually Via Zoom:

- 1. Modern Browser (WebRTC) [Best]**
 Please join with a modern browser Google Chrome or Microsoft Edge (no additional installation required)
- 2. Mobile Apple iOS or Android devices:** Mobile users can also join with Zoom Cloud Meetings App on [Apple App Store](#) iOS or [Google Play Store](#) Android
- 3. Meeting [Link](#)**
Meeting ID: 856 9120 4517
Passcode: 454847
- 4. Join by Telephone [Audio only]:** US: +1 669 900 6833 or +1 213 338 8477 or +1 669 219 2599 or +1 646 518 9805
Meeting ID: 856 9120 4517
Passcode: 454847

Meeting will be recorded for minutes only and will not be published. By joining this meeting, you agree to be recorded during the duration of this meeting.

PUBLIC COMMENT & BEST PRACTICES

- Public comment periods will be announced.
- Type your comments using the “Chat” tab. In chat box please **type "Public Comment"** preceding your comment.
- Comments will be read out loud by meeting moderator. If you have technical issues or questions, you may also send a private message to the moderator using direct message.
- We ask that public comments be made in a civil and respectful manner and that you address your remarks to the Board as a whole and not to individual Board Members or Staff.
- Listen in from a quiet location. Turn down any televisions or radios around you.

London N. Breed
Mayor

Anson Moran
President

Newsha Ajami
Vice President

Sophie Maxwell
Commissioner

Tim Paulson
Commissioner

Dennis J. Herrera
General Manager



43 **MEETING AGENDA**

44
45 *Materials Distributed: Regular Meeting Agenda for November 7, 2022; Adopt*
46 *State Urgency Legislation 54953(e); Draft Regular Meeting Minutes of*
47 *September 28, 2022; 2023 Water Wastewater Rate Study: Revenue*
48 *Requirements presentation; Draft SFPUC Rate Fairness Board Bylaws as of*
49 *May 11, 2022 with Edits*

50
51 **1. Call to Order and Roll Call**

Member Name/Title	Appointed By
Howard Ash, Chair, Residential City Retail Customer	Board of Supervisors
Vacant, City Retail Small Business Customer	Board of Supervisors
Vishal Trivedi, Financial Analyst of Office of Public Finance	Controller's Office
Reese Isbell, Residential City Retail Customer	Mayor's Office
Trisha McMahon, Budget and Planning Manager	City Administrator
Vacant, City Retail Large Business Customer	Mayor's Office
Ken Hinton, Budget and Revenue Analyst	Controller's Office

52
53
54 *The regular meeting of the Rate Fairness Board was called to order at 3:05 PM*
55 *in-person and via teleconference.*

56
57 *Roll Call:*

- 58 • *Present: Chair Ash, Vice Chair Isbell, Member Hinton, Member*
- 59 *McMahon, Member Trivedi*

60
61 **2. Adopt renewed findings under [State Urgency Legislation](#) to allow**
62 **hybrid in-person meetings during the COVID-19 Emergency and direct**
63 **the Rate Fairness Board Secretary to agendize a similar resolution at**
64 **a Board Meeting within the next 30 days.**

65
66 *Roll-call Vote:*

- 67 • *Ayes: Chair Ash, Vice Chair Isbell, Member Hinton, Member McMahon,*
- 68 *Member Trivedi*

69
70 *Public Comment: None*

71
72 **3. General Public Comment**

73 Members of the public may address the Rate Fairness Board (RFB) on
74 matters that are within the Board's jurisdiction but not on today's
75 agenda.

76
77 *Public Comment: None*

78
79 **4. Approval of the Regular Meeting Minutes of September 28, 2022**
80 **(Discussion and Action)**

81

82 *Approval of September 28, 2022, Meeting Minutes: Member Trivedi noted that*
83 *he requested to be excused from the September 28, 2022 meeting and was*
84 *unsure whether that should be included in the minutes.*

85

86 *Public Comments: none*

87

88 *Vice Chair Isbell motioned to approve September 28, as amended, minutes.*
89 *Member McMahon seconded. Minutes of the Regular Meeting of September*
90 *28, as amended, was adopted unanimously.*

91

92 *Roll Call Vote:*

- 93 • *Ayes: Chair Ash, Vice Chair Isbell, Member Hinton, Member McMahon,*
94 *Member Trivedi*

95

96 **5. Report of the Chair**

97 **a. 2023 Water Wastewater Rate Study: Revenue Requirements**

98 (Presentation and Discussion)

99 Matthew Freiberg, SFPUC Project Manager

100

101 *Matthew Freiberg, SFPUC Project Manager of Financial Planning, presented*
102 *the 2023 Water Wastewater Rate Study: Revenue Requirements. Presentation*
103 *included the following topics: rate study updates, expenditure analysis, revenue*
104 *sufficiency, next steps, and timeline. Discussion transpired throughout*
105 *presentation.*

106

107 *Public Comment: none*

108

109 **6. Rate Fairness Board Bylaws Draft (May 11, 2022)**

110 (Discussion)

111

112 *Vice Chair Isbell reviewed and discussed the bylaws with the Board members.*
113 *Erin Corvinova, Acting Financial Planning Director, discussed the next steps to*
114 *move forward with process of City Attorney approval or commentary, and then*
115 *to finalize.*

116

117 *Public Comment: none*

118

119 **7. Announcements, Comments, Questions**

120 (Discussion)

121

122 *Chair Ash expressed that he would like to see the impacts of fire rates on*
123 *future presentation slides.*

124

125 *Public Comment: none*

126

127 **8. Adjournment**

128

129 *Meeting adjourned at 4:19 PM.*

130

131 **Accessible Meeting Policy:** To obtain meeting materials in alternative format, please
132 contact the Rate Fairness Board Secretary at 415-487-5254 or via email at
133 yrodriguez@sfgwater.org. Providing at least 72 hours notice will help to ensure
134 availability. Written reports or background materials for calendar items are available on-
135 line at <https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board>.

136
137 **Meeting Procedures:** Public Comment will be taken before or during the
138 Board's consideration of each agenda item. Speakers may address the Board
139 for up to three minutes on that item. During General Public Comment,
140 members of the public may address the Board on matters that are within the
141 Board's jurisdiction and are not on the agenda. Procedures do not permit: 1)
142 persons in the audience to vocally express support or opposition to statements
143 by Board Member, by other persons testifying; 2) ringing and use of cell
144 phones, pagers, and similar sound-producing electronic devices; 3) bringing in
145 or displaying signs in the meeting room; and 4) standing in the meeting room.
146 The ringing of and use of cell phones, pagers and similar sound-producing
147 electronic devices are prohibited at this meeting. Please be advised that the
148 Chair may order the removal from the meeting room of any person(s)
149 responsible for the ringing or use of a cell phone, pager, or other similar sound-
150 producing electronic devices.

151 **Know your rights under the Sunshine Ordinance:** Government's duty is to
152 serve the public, reaching its decisions in full view of the public. Commissions,
153 boards, councils, and other agencies of the City and County exist to conduct
154 the people's business. This ordinance assures that deliberations are conducted
155 before the people and that City operations are open to the people's review. For
156 information on your rights under the Sunshine Ordinance (Chapter 67 of the
157 San Francisco Administrative Code) or to report a violation of the ordinance,
158 contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett
159 Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at
160 (415) 554-7854; or by e-mail at soft@sfgov.org.

161 Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter
162 67 of the San Francisco Administrative Code on the Internet, at
163 <http://www.sfbos.org/sunshine>.

164 **311 Free Language Assistance:** 免費語言協助/ Ayuda gratuita con el idioma
165 / Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí /
166 Assistance linguistique gratuite / 無料の言語支援/ 무료 언어 / 지원 / ការ“មធារ”
167 យកអតិ ភ័ក្ត្រ“ម”ដោយមិន គិតថ្លៃជំនួយ / Libreng tulong para sa wikang Tagalog យកអតិ

168 **Lobbyist Registration and Reporting Requirements:** Individuals and entities
169 that influence or attempt to influence local legislative or administrative action
170 may be required by the San Francisco Lobbyist Ordinance [SF Campaign &
171 Governmental Conduct Code Sec. 2.100] to register and report lobbying
172 activity. For more information about the Lobbyist Ordinance, please contact the
173 San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San

174 Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site
175 at www.sfgov.org/ethics.

176 **Explanatory documents** that have been provided to the Board in connection
177 with this agenda are available for public inspection online at
178 [https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board)
179 [board](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board).