



Application Number:	Phase
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Application Date:	
SFPUC Staff Name:	

1.1. PROPERTY INFORMATION					
PREMISE/SERVICE ADDRESS			ZIP CODE	BLOCK	LOT
HIGH RISE? (HAS FINISHED FLOOR ABOVE 75 FEET)	NO. OF BUILDINGS	NO. OF STORIES	NO. OF DWELLING UNITS	ACCESSORY DWELLING UNIT (ADU) YES NO	
NEW CONSTRUCTION REMODEL REDEVELOPMENT-NAME:	GENERAL BUILDING DESCRIPTION				

1.2. APPLICANT INFORMATION			
<p>The Owner or accepted Applicant will be the PRIMARY POINT-OF-CONTACT with the SFPUC for all matters related to this Request. Key responsibilities include: providing accurate and complete project information for the Request review, submitting timely communications directly to SFPUC Customer Service for any project or order change requests, providing payment of Fees and a signature confirming Services Ordered, acknowledging compliance with all terms and conditions of work provided in the SFPUC's "Fees for Requested Water Service Installation(s)", ensuring SFPUC access to the property to perform work, and providing any additional payment or receiving refunds at end of project. The Owner or accepted Applicant will also be financially responsible for the installations costs and change order costs, if any, throughout the project.</p>			
APPLICANT NAME		BUSINESS NAME	
MAILING ADDRESS		CITY	STATE ZIP CODE
PHONE ()	EMAIL	Name of representative authorized by applicant to submit request (if applicable)	

1.3. CONTRACTOR/DEVELOPER		CHECK IF SAME AS APPLICANT	INCLUDE AS FEE LETTER RECIPIENT
COMPANY NAME		CONTACT NAME	
MAILING ADDRESS		CITY	STATE ZIP CODE
PHONE ()	EMAIL		

1.4. OWNER/ACCOUNT BILLING CONTACT		CHECK IF SAME AS APPLICANT	INCLUDE AS FEE LETTER RECIPIENT
<p>The owner or account billing contact will be the initial account holder and will be financially responsible for account billing. This can be changed after the installation is complete.</p>			
BILLING NAME		CURRENT ACCOUNT NUMBER (IF APPLICABLE)	
MAILING ADDRESS		CITY	STATE ZIP CODE
PHONE ()	EMAIL	CA Driver's License No. or CA Identification No. or Federal Employer No.	

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**WATER SERVICE INSTALLATION REQUEST
PART 2: RULES AND REGULATIONS**

The following are excerpts from the San Francisco Water Department’s Rules and Regulations – Read Carefully:

All services of the Department are supplied with the understanding that the applicant agrees to abide by the Rules and Regulations and the Rate Schedules of the Department as they now exist or as they hereafter may be amended (Sect. A, Rule 1- in part).

Service connections will be installed, at the expense of the applicant... For service pipe installations over 2 inches in size or when in the opinion of the Department any unusual conditions may result in costs more than 15 percent higher than the charges in the rate schedule [Schedule W-41], the applicant shall pay the actual costs of installation (Sect. A, Rule 2 – in part).

Schedule W-41A (Water Service Installation Fees) of the SFPUC’s Rates Schedule and Fees for Water and Sewer Service, which is “[a]pplicable to all water customers’ request for service installations,” provides, in part: “For installations not covered in the below tables or when any unusual conditions may result in costs more than 15% greater than the scheduled costs, the SFPUC may require payments based on actual costs.”

The owner, tenant or customer shall provide and maintain easy access to the meter for reading or any other purpose the Department may deem necessary (Sect. A, Rule 7- in part).

Services, meters and house piping shall conform to the rules of the Water Department, to the Building, Plumbing and Fire Ordinances and to any legal requirements of the State Department of Public Health or other authority having jurisdiction (Sect. A, Rule 9- in part).

The Department will not supply water to any building at premises having an (auxiliary) water supply or where cross-connections exist unless approval for such service is first obtained from the Department (Sect. A, Rule 9- in part).

The owner or accepted applicant of the property to be or being supplied shall, if not already provided, install a gate type control valve on the house pipe between the Department’s meters and the first fixture outlet (Sect. A, Rule 10- in part).

No one may attach any ground wire or wires to any plumbing which is or may be connected to any service pipe or main belonging to the Department unless such plumbing is adequately connected to an effective ground installation on the premises (Sect. A, Rule 10- in part).

Unless the applicant specifies otherwise, bills will be mailed to the premise. Bills are due and payable on presentation and become delinquent fifteens days thereafter. Service may be discontinued for non-payment of a delinquent bill or for any other infraction of the rules (Sect. D, Rule 4- in part).

The Department does not guarantee pressure or continuous supply nor will it accept responsibility at any time for the maintenance of pressure on its lines nor for increases or decreases in pressure (Sect. E, Rule 4- in part).

Employees or representatives of the Department shall be admitted during reasonable hours to customers’ premises to perform the various functions required in the performance of their regular duties (Sect. E, Rule 6- in part).

Where it has been determined that noises or other disturbances are originating from a customer’s premises caused by apparatus attached to the water pipes or fixtures, failure to properly abate the nuisance after notice by the Department will be sufficient reason for discontinuing water service (Sect. E, Rule 7- in part).

The applicant shall make written request of the Department for the estimated cost of the proposed work following which such estimated cost, or the charge if listed in these rules or in the rate schedules, must be deposited before the Department can proceed. If the work has been done on an estimated cost basis, any difference between the amount deposited and the actual cost shall be adjusted by the Department or the depositor as required (Sect. E, Rule 9 - in part).



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I/We hereby agree to abide by the Rules and Regulations of the Department as adopted by the Public Utilities Commission Dec. 15, 1959 and any amendments or additions that may have been or may be adopted. Also, I/we hereby certify that, to the best of my/our knowledge and belief, the house plumbing for which this supply is requested is not connected to any other source of water supply. Should I/we, in the future, desire to make any such connection, I/we will apply for a permit as required by the Rules and Regulations approved by the Public Utilities Commission. I have read the excerpts from the rules and regulations printed above.

Applicant Signature _____ Date _____

Print Name _____

I AM:

PROPERTY OWNER

AUTHORIZED REPRESENTATIVE ACTING ON BEHALF OF OWNER