



Services of the San Francisco Public Utilities Commission



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**ADOPTED MINUTES
SOUTHEAST COMMUNITY FACILITY COMMISSION
Wednesday, May 22, 2024
6:00 P.M.**

1. **Land Acknowledgement:** *Commissioner Fromer* read the Land Acknowledgement.
2. **Call to Order and Roll Call:** *Commissioner Fromer* called the meeting to order at 6:00 p.m. and staff called roll.
Present: *Fromer, Chung, Mezie (arr. 6:06 p.m.), Posey, Tran*
3. **Adoption of Minutes:** March 27, 2024
Moved: *Chung* **Second:** *Posey*
Ayes: *Fromer, Chung, Posey, Tran*
The minutes for March 27 were adopted.
4. **General Public Comment:** None.
5. **Communications:** None.
6. **Report of the Chair:** (*Fromer*)
Acting Chair *Fromer* announced the reopening of the Farmers Market on June 6 and will run through October. Commissioners were encouraged to reach out to the San Francisco Unified School District regarding bullying that was reported by the San Francisco Standard and parents are encouraged to contact their supervisors and community leaders.

Public Comment: None.
7. **Committee Reports:**
 - a) Community Programs Advisory Committee (*Posey*)
Meeting Cancelled – No Report
 - b) Facility & Design Advisory Committee (*Chung*)
Lack of Quorum - No Report.
Public Comment: None.
8. **SECC Interim Use Community Final Conceptual Design Update** (*Ly*)(*Esterbrooks*)
Jennifer Ly, Environmental Justice and Land Use Manager, SFPUC provided an overview of the interim use plan for the space as well as a summary of community engagement. The original intent is to build an Education building. In August 2023 the community completed surveys to communicate their support of a building design that would provide space to welcome a Farmers Market and other user activities including community gatherings.

London N. Breed
Mayor

Emily Pharr
Executive Director

Susan Murphy
Chair

Dr. Gina Fromer
Vice-Chair

Karen Chung
Commissioner

Chika Mezie
Commissioner

Damien Posey
Commissioner

Amerika Sanchez
Commissioner

Marlene Tran
Commissioner



Tony Esterbrooks, Lead Landscape Architect, DPW provided the project overview and reported the corner of Newhall and Evans streets is the future interim use site. The size of the area to be developed is 1/3 of an acre and 15,700 square feet. After providing the scope of work and existing conditions the schedule was introduced. Mr. Esterbrooks said the final concept would include construction drawings. The plan will be available Fall 2024.

Jennifer Ly shared more information regarding the outreach to community through meetings and surveys. She reported the design concept was informed by 400 community members through two meetings and on-line engagement. The first meeting took place in September 2023 and the second meeting was in March 2024. Community members are interested in a space that will provide movie nights, various markets, arts, food, local businesses, and adult exercise equipment.

Tony Esterbrooks introduced the most popular design which was the Light Court. The option showed surfacing preferences, furnishings, adult exercise equipment, and plants. There were several options for shade precedents. Mr. Esterbrooks reiterated the site design would be temporary in order to accommodate the future education building. His virtual walkthrough showed a Marketplace setup with outdoor education and a community gardening component. The main component will provide a canopy structure with 7 units of canvas shade canopies installed with metal poles. Information was provided regarding an adult exercise zone. There is a plan to allow cars for the Farmers Market function so goods can be unloaded.

Jennifer Ly provided the next steps which are to finish the conceptual phase, start the construction drawings that will be completed in Fall 2024 and continue community activation discussions.

Questions and Comments from Commissioners:

The Commissioners supported the shading options and said they hoped it would be a part of the rental space. They were interested in the funding component, and they wanted to know what organizations had been approached for programming?

- Staff responded rental space might be available and they are working with the Farmers Market, the Café, and on-site partners. Regarding the funding staff advised conversations regarding budgeting were on-going. It was noted that any rental fees would be based on the value provided after the completion of the analysis.

Commissioners commented on the use of lighting for evening events and suggested the use of solar lights. They were also concerned about the current plants on the premises and said it would be good to include plants that would provide protection against the wind.

- Staff responded there would be consideration for solar however because the area was being designated for temporary use a lot of the power would be basic.

Commissioners suggested using the wind factor to create some type of music such as wind chimes. And they voiced optimism that local workers would be used when the construction begins. There were concerns regarding plans for traffic control.

- Staff advised the intent was not for cars to stay there but only be allowed to load or unload for the vendors.

Commissioners asked about the schedule for the Farmers Market and if they would be opened every day?

- Staff responded the current schedule was one day a week and it would be Thursdays.
- Staff also noted more updates would be available when the construction drawings are completed.

Commissioners requested assurance that community LBE's would be notified prior to the start of the project so they would have an opportunity to apply for jobs.

The discussion continued and the subject of traffic control was addressed. It was noted that certain areas would not allow vehicles and there would be space for vendors to load and unload their product.

- Staff advised more information would be available after the construction drawings are completed. The current construction deadline is 2025. Updates will be provided when available.

Commissioners wanted to insure there would be storage space for the movable furniture that was displayed in the marketplace drawings

- Staff advised storage containers would be available.

9. **SECFEC Executive Director's Report** (*discussion only*)(Pharr)

Emily Pharr, Executive Director announced a position was open following the departure of Larry Berry. Recruitment will begin in a week.

Questions and Comments from Commissioners:

Commissioners wished Larry Berry congratulations on his new venture. They noted the vision for the new center had begun at 1800 Oakdale.

Public Comment: None.

10. **Future Agenda Items Initiated by Commissioners** (*discussion only*)

Chair Fromer announced there would be a Juneteenth Celebration on June 8. She also requested an update on the vacant Commissioner seats.

Questions and Comments from Commissioners:

None.

Public Comment: None.

11. **Announcements**

Commissioner Posey announced the Hoop For Peace Tour. It will begin on June 22nd, with games also on June 29. The championship will be held on July 14th. He also announced an event for his In-Home Care organization, a Backpack Give-Away, and an event featuring the Glide Ensemble.

Chair Fromer announced there would be a Juneteenth Celebration on June 18th in the Fillmore community.

Commissioner Mezie announced an architectural internship opportunity for high school students. She also thanked the SECC staff for the work being done through outreach.

Commissioners had questions regarding the sound system and were informed of the water damage that had taken place in the floorboards and the efforts being taken to correct it.

Commissioners expressed an interest receiving information regarding programs addressing mental health.

Public Comment: None.

12. **Adjournment:**

The meeting adjourned at 6:50 p.m.

The next meeting of the Southeast Community Facility Commission will be Wednesday, June 26, 2024.

Carla Vaughn, Commission Secretary