

PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO AGENDA

Public Utilities Commission Building 525 Golden Gate Ave., 2nd Floor Yosemite Conference Room San Francisco, CA 94102

September 8, 2014 - 9:00 AM

Regular Meeting

1. Call to Order and Roll Call

Seat 2 Kevin Cheng, Chair (Holdover status)

Seat 3 Vacant

Seat 4 Marina Pelosi

Seat 5 Eric Sandler

Seat 6 Chris Godwin

Seat 7 Christina Tang

2. Agenda Changes

- 3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda. (No Action)
- 4. Status Report of Contract CS-363, "Construction Management Services RBOC Evaluation of Lessons Water System Improvement Program". (Discussion)
- 5. **RW Block Invoice, CS-363 Contract, July 2014.** (Attachment) (Discussion and Action)
- 6. **RW Block Invoice, CS-363 Contract, August 2014.** (Attachment) (Discussion and Action)
- 7. Approval of RBOC Minutes of July 14, 2014. (Attachment) (Discussion and Action)
- 8. Announcements, Comments, Questions, and Future Agenda Items.
- 9. Adjournment

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Committee Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at: http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning San Francisco Public Utilities Commission please contact by e-mail RBOC@sfgov.org or by calling (415) 554-5184.

Public Comment

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on the agenda.

Disability Access

Revenue Bond Oversight Committee meetings are held at the Public Utilities Commission, 525 Golden Gate Avenue, San Francisco, CA. The hearing rooms at the Public Utilities Commission are wheelchair accessible. To request sign language interpreters, readers, large print agendas or other accommodations, please contact Wilson Ng at (415) 554-5184. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

Language Access

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184. AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-5184. PAUNAWA: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

翻譯 必須在會議前最少四十八小時提出要求

請電 (415) 554-7719

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415)554-7724; fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 37 of the San Francisco Administrative Code on the Internet, at http://www.sfbos.org/sunshine.

Cell Phones, Pagers and Similar Sound-Producing Electronic Devices

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

PROFESSIONAL SERVICES INVOICE

Project Description:

EVALUATION SERVICES FOR SSIP

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	SUBTOTAL	\$ 250,000.00	78.28%	\$ 195,692,00	\$ 161,452.00	\$ 34,240.00	\$ 54,308.0
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	David Benougich, RWSC, Executive Vice President R. W. Block Consultina, Inc.						

ATTACHMENT TO PROFESSIONAL SERVICES INVOICE SUMMARY TIMESHEET FOR NOT-TO-EXCEED SERVICE FEES PERIOD ENDING: 31-JULY-2014

INVOICE # SFRBOC-0714-05

PROJECT: EVALUATION SERVICES FOR SSIP CONSULTANT: R W BLOCK CONSULTING, INC.

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Monthly Description:
Preparation of draft report and associated exhibits and analysis

Timesheet Report

HW Block Consulting, Inc.

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PROFESSIONAL SERVICES INVOICE

Project Description:

EVALUATION SERVICES FOR SSIP

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Name: David Benovalch, RWBC, Executive Vice President

Company: R. W. Block Consulling, Inc.

ATTACHMENT TO PROFESSIONAL SERVICES INVOICE SUMMARY TIMESHEET FOR NOT-TO-EXCEED SERVICE FEES PERIOD ENDING: 31-AUGUST-2014

INVOICE # SFRBOC-0814-06

PROJECT: EVALUATION SERVICES FOR SSIP CONSULTANT: R W BLOCK CONSULTING, INC.

	Total Labor Hours to Date	Labor Hours Previously Billed	Labor Hours Billed This Period	Hourly Rate	Total Billed This Period
Roy Block, Principal	632,00	503.00	129.00 \$	\$ 224.00	\$ 28,85
David Benouaich, Project Lead	333.00	225.00	108,00		\$ 21,600,00
Steve Gardner, Project Lead	146.00	141.50	4.50	69	· 69
Sandi Roneker, Sr. Associate	00.0	00.0	00.0	69	· 62
Dean Fojo, Sr. Associate	54.00	54.00		8	· S
Laurel Kokaska, Sr. Associate	0.00	00:00		₩	49
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TOTAL	1165.00	923.50	241.50		\$ 51 396 00

Monthly Description: Preparation of draft report and associated exhibits and analysis

Timesheet Report

SFRBOC01 - SFRBOC - Chargeable Time Sheets for the Month of:

Profect Name

August, 2014

RW Block Consulting, Inc.

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Reviewed and Approved by:



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES - DRAFT

Public Utilities Commission Building 525 Golden Gate Ave., 2nd Floor Yosemite Conference Room San Francisco, CA 94102

July 14, 2014 - 9:00 AM

Regular Meeting

1. Call to Order and Roll Call

Seat 1

Seat 2 Kevin Cheng, Chair (Holdover status)
Seat 3 Vacant
Seat 4 Marina Pelosi
Seat 5 Eric Sandler

Holly Kaufman

Seat 6 Chris Godwin

Seat 7 Christina Tang

The meeting was called to order at 9:05 a.m. On the call of the roll, Member Kaufman was noted absent. There was a quorum. Member Kaufman was noted present at 9:11 a.m.

2. Agenda Changes

There were none.

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Public Comment: Heard in Committee. Speakers: None.

4. Status Report of Contract CS-363, "Construction Management Services – Lessons Learned" by RW Block Consultants

Dan Wade, Water System Improvement Program (WSIP) Director; Charles Perl, Deputy Chief Financial Officer; Mike Brown; Richard Morales; and Todd Rydstrom, Assistant General Manager (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: Heard in Committee. Speakers: Roy W. Block, President (RW Block Consultants, Inc.); provided an update on the Construction Management Services – Lessons Learned report. John Ummel (former RBOC Member); presented information concerning the matter and responded to questions raised throughout the discussion.

Items 5 through 8 were called together.

- 5. RW Block Invoice, CS-363 Contract, March 2014 Revised
- 6. RW Block Invoice, CS-363 Contract, April 2014 Revised
- RW Block Invoice, CS-363 Contract, May 2014 Revised
- 8. RW Block Invoice, CS-363 Contract, June 2014

Mike Brown and Todd Rydstrom, Assistant General Manager (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: Heard in Committee. Speakers: None.

Member Sandler, seconded by Member Godwin, moved to accept the revisions to the invoices and APPROVE items 5 through 7. The foregoing items were acted upon by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

Member Kaufman, seconded by Member Tang, moved to APPROVE item 8. The motion carried by the following vote:

Aves: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tana

Election of Officers for the RBOC - 2014

Todd Rydstrom, Assistant General Manager (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: Heard in Committee. Speakers: None.

Following a brief discussion, members moved to nominate Member Cheng as Chair and Member Sandler as Vice-Chair. Member Godwin, seconded by Member Kaufman, moved to APPROVE the motions, which carried by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

Chair Cheng appointed Members Sandler (subcommittee Chair), Cheng, and Pelosi to the Contracting Working Group subcommittee.

10. RBOC Bylaws and 2013 Annual Report

Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter.

Public Comment: Heard in Committee. Speakers: None.

Member Godwin, seconded by Member Sandler, moved to AMEND the Bylaws, Article I, Section 6, page 3, by replacing 'Section 6' with 'Section 7', and Article III, Section 3, line 3, by replacing '1155 Market Street' with '525 Golden Gate Avenue', and further amending the footer date by removing an extraneous '4' from '2014'. The motion carried by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

Member Godwin, seconded by Member Pelosi, moved to APPROVED AS AMENDED the RBOC Bylaws. The motion carried by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

11. Update on the RBOC Account with the Controller's Office

Mike Brown; Richard Morales; Todd Rydstrom, Assistant General Manager; and Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: Heard in Committee. Speakers: None.

12. Approval of RBOC Minutes of June 9, 2014

Public Comment: Heard in Committee. Speakers: None.

Member Kaufman, seconded by Member Sandler, moved to APPROVE the item. The motion carried by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

13. Announcements, Comments, Questions, and Future Agenda Items

Member Cheng informed the committee that the RBOC August 11, 2014, regular meeting will be cancelled; a subcommittee meeting will be held before the RBOC September 8, 2014, regular meeting; and RW Block will send a preliminary draft of findings to the committee clerk ahead of the subcommittee meeting, to be duly noticed. The committee, with Todd Rydstrom, Assistant General Manager (SFPUC), presented a certificate of honor to former RBOC Member John Ummel and further shared in the appreciation and commendation of his service, as Bay Area Water Supply and Conservation Agency representative and committee Vice-Chair for the RBOC, which has benefited the San Francisco Public Utilities Commission and the rate payers of the City and County of San Francisco and the system's wholesale customers.

Public Comment: Heard in Committee. Speakers: None.

14. Adjournment

There being no further business, the meeting adjourned at 10:18 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Public Utilities Revenue Bond Oversight Committee on the matters stated but not necessarily the chronological sequence in which the matters were taken up.

Approved by the Revenue Bond Oversight Committee on _____

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Committee Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

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Public Comment

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on the agenda.

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