



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
MINUTES**

**Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor, Yosemite Conference Room
San Francisco, CA 94102**

March 10, 2014 - 9:00 AM

Regular Meeting

1. Call to Order and Roll Call

Seat 1 Holly Kaufman
Seat 2 Kevin Cheng, Chair (Holdover status)
Seat 3 Vacant
Seat 4 Marina Pelosi
Seat 5 Eric Sandler
Seat 6 Chris Godwin
Seat 7 John Ummel, Vice Chair (Holdover status)

The meeting was called to order at 9:05 a.m. On the call of the roll, Members Cheng and Pelosi were noted absent; all other members were noted present. There was a quorum.

2. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Public Comment: There was none.

3. Contract for CS-363, "Construction Management Services – Lessons Learned" to RW Block Consultants

Member Ummel, Chair of the Contracting Working Group, updated the Committee on the well-attended kick-off, held Thursday, March 6, 2014, and further added that the consultant is planning to hold site visits starting the week of March 17, 2014.

Public Comment: There was none.

No action was taken.

4. **Chair's Report:**

- A. San Francisco Public Utilities Commission (SFPUC) Staff Report: Construction Management Update (Discussion)

Alan Johanson, Deputy Director of Construction, Water System Improvement Program (SFPUC); Mark Blake (City Attorney's Office); presented information concerning the matter and answered questions raised during the hearing.

Public Comment: There was none.

- B. San Francisco Public Utilities Commission (SFPUC) Staff Report: Q2 Update on WSIP-related Performance Audits by City Services Auditor

Nancy Hom, Director, Assurance & Internal Controls (SFPUC); presented information concerning the matter and answered questions raised during the hearing. Member Sandler requested a list of audits pertaining to the RBOC.

Public Comment: There was none.

5. **Election of Officers for the RBOC - 2014**

The Committee, by unanimous consent, moved to continue this item to next RBOC meeting, to allow for all members to be present.

Public Comment: There was none.

The motion passed without objection.

6. **RBOC Bylaws**

Mark Blake (City Attorney's Office); Mike Brown (SFPUC); Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter. Mr. Blake suggested forming a working group to focus on the annual report rather than amending the report due date.

Public Comment: There was none.

The item was continued to the call of the chair by unanimous consent.

7. **Approval of RBOC Minutes of February 18, 2014.**

Member Godwin, seconded by Member Kaufman, moved to adopt the RBOC February 18, 2014, meeting minutes.

Public Comment: There was none.

The motion passed without objection.

8. **Announcements, Comments, Questions, and Future Agenda Items.**

Election of Officers is continued to the RBOC April 14, 2014, meeting.

Mike Brown (SFPUC) notified the Committee that a discussion by Dave Briggs on O&M is forthcoming.

Member Ummel notified the Committee that another update on the RW Block assignment is forthcoming.

RBOC meeting and Southeast Facility site visit is tentatively scheduled for May 12, 2014.

Public Comment: There was none.

9. **Adjournment.**

The meeting adjourned at 10:02 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Agenda Item Information

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