



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
MINUTES**

**Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor
Yosemite Conference Room
San Francisco, CA 94102**

July 14, 2014 - 9:00 AM

Regular Meeting

1. Call to Order and Roll Call

Seat 1 Holly Kaufman
Seat 2 Kevin Cheng, Chair (Holdover status)
Seat 3 Vacant
Seat 4 Marina Pelosi
Seat 5 Eric Sandler
Seat 6 Chris Godwin
Seat 7 Christina Tang

The meeting was called to order at 9:05 a.m. On the call of the roll, Member Kaufman was noted absent. There was a quorum. Member Kaufman was noted present at 9:11 a.m.

2. Agenda Changes

There were none.

3. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Public Comment: *Heard in Committee. Speakers: None.*

4. Status Report of Contract CS-363, "Construction Management Services – Lessons Learned" by RW Block Consultants

Dan Wade, Water System Improvement Program (WSIP) Director; Charles Perl, Deputy Chief Financial Officer; Mike Brown; Richard Morales; and Todd Rydstrom, Assistant General Manager (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: *Heard in Committee. Speakers: Roy W. Block, President (RW Block Consultants, Inc.); provided an update on the Construction Management Services – Lessons Learned report. John Ummel (former RBOC Member); presented information concerning the matter and responded to questions raised throughout the discussion.*

Items 5 through 8 were called together.

5. **RW Block Invoice, CS-363 Contract, March 2014 Revised**
6. **RW Block Invoice, CS-363 Contract, April 2014 Revised**
7. **RW Block Invoice, CS-363 Contract, May 2014 Revised**
8. **RW Block Invoice, CS-363 Contract, June 2014**

Mike Brown and Todd Rydstrom, Assistant General Manager (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: *Heard in Committee. Speakers: None.*

Member Sandler, seconded by Member Godwin, moved to accept the revisions to the invoices and APPROVE items 5 through 7. The foregoing items were acted upon by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

Member Kaufman, seconded by Member Tang, moved to APPROVE item 8. The motion carried by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

9. **Election of Officers for the RBOC - 2014**

Todd Rydstrom, Assistant General Manager (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: *Heard in Committee. Speakers: None.*

Following a brief discussion, members moved to nominate Member Cheng as Chair and Member Sandler as Vice-Chair. Member Godwin, seconded by Member Kaufman, moved to APPROVE the motions, which carried by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

Chair Cheng appointed Members Sandler (subcommittee Chair), Cheng, and Pelosi to the Contracting Working Group subcommittee.

10. **RBOC Bylaws and 2013 Annual Report**

Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter.

Public Comment: *Heard in Committee. Speakers: None.*

Member Godwin, seconded by Member Sandler, moved to AMEND the Bylaws, Article I, Section 6, page 3, by replacing 'Section 6' with 'Section 7', and Article III, Section 3, line 3, by replacing '1155 Market Street' with '525 Golden Gate Avenue', and further amending the footer date by removing an extraneous '4' from '2014'. The motion carried by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

Member Godwin, seconded by Member Pelosi, moved to APPROVED AS AMENDED the RBOC Bylaws. The motion carried by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

11. **Update on the RBOC Account with the Controller's Office**

Mike Brown; Richard Morales; Todd Rydstrom, Assistant General Manager; and Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter and responded to questions raised throughout the discussion.

Public Comment: *Heard in Committee. Speakers: None.*

12. **Approval of RBOC Minutes of June 9, 2014**

Public Comment: *Heard in Committee. Speakers: None.*

Member Kaufman, seconded by Member Sandler, moved to APPROVE the item. The motion carried by the following vote:

Ayes: 6 - Cheng, Godwin, Kaufman, Pelosi, Sandler, Tang

13. **Announcements, Comments, Questions, and Future Agenda Items**

Member Cheng informed the committee that the RBOC August 11, 2014, regular meeting will be cancelled; a subcommittee meeting will be held before the RBOC September 8, 2014, regular meeting; and RW Block will send a preliminary draft of findings to the committee clerk ahead of the subcommittee meeting, to be duly noticed. The committee, with Todd Rydstrom, Assistant General Manager (SFPUC), presented a certificate of honor to former RBOC Member John Ummel and further shared in the appreciation and commendation of his service, as Bay Area Water Supply and Conservation Agency representative and committee Vice-Chair for the RBOC, which has benefited the San Francisco Public Utilities Commission and the rate payers of the City and County of San Francisco and the system's wholesale customers.

Public Comment: *Heard in Committee. Speakers: None.*

14. **Adjournment**

There being no further business, the meeting adjourned at 10:18 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Public Utilities Revenue Bond Oversight Committee on the matters stated but not necessarily the chronological sequence in which the matters were taken up.

Approved by the Revenue Bond Oversight Committee on September 8, 2014.

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Committee Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

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Public Comment

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on the agenda.

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