

Friday, November 21, 2008
2:00 p.m. – 4:00 p.m.
1155 Market Street (between 7th & 8th Streets)
6th Floor Conference Room

Patrick Sweetland
Brian Browne
Stan Jones

There was a quorum.

It was suggested that the most expensive regional project, most likely the Sunset Reservoir North Basin, be reviewed by SFPUC staff (project manager) and presented to the RBOC in early 2009.

Mr. Browne suggested scheduling a meeting to discuss the purpose, the accomplishments and the future goals of the RBOC in order to better inform the public.

Mr. Browne also suggested that the RBOC be assigned consultants independent from the City. The RBOC does not have the expertise in areas such as various engineering disciplines, finance and legal experts.

Public Comment: Steve Lawrence inquired about the target of expenditures for WSIPs. Mr. Lawrence suggested calling hearings, inspecting documents, and using experts to review the use of funds by WSIP to provide answers as to how efficiently funds are being used in accomplishing the WSIP goals to deliver reliable water service.

3. Discussion and possible action regarding recommendations to the Revenue Bond Oversight Committee regarding allocation of overhead costs to ratepayers

The report regarding allocation of overhead costs to ratepayers is currently in progress and is expected to be delivered in December of 2008.

4. Discussion and possible action regarding recommendations to the Revenue Bond Oversight Committee regarding the financing and funding sources for future RBOC reports

The RBOC received 1/20 of 1 percent for every bond dollar sold. The next bond sale is scheduled to occur in May of 2009. The RBOC currently has \$102,000, minus \$27,000 for the Robert Kuo Consulting LLC contract. There is a possibility that the RBOC could finance future work orders/contracts to be paid back once the bonds are sold.

5. Discussion and possible action regarding the Robert Kuo Consulting LLC contract deadline and the timeline for delivery of work products

The Robert Kuo Consulting LLC contract expires on December 31, 2008; however, the contract may get extended to March 2, 2009 as there is still \$27,000 remaining on the current contract. The entire Robert Kuo Consulting LLC contract must be completed and delivered by the end of the contract. If any additional work is requested or anticipated to be completed after March 2, 2009, a new Request for Proposals will be required.

91 **6. Discussion and possible action related to scheduling of the next**
92 **meeting of the Contracting Working Group**

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94 The next meeting of the Contracting Working Group to be determined.
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96 **7. Discussion and possible action related to approval of draft**
97 **minutes from the November 7, 2008 meeting of the Contracting**
98 **Working Group**
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100 Mr. Jones moved, seconded by Mr. Browne, to approve the minutes of
101 November 7, 2008 as amended.

102 The minutes passed unanimously.
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104 **8. Adjournment**
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106 Chair Sweetland adjourned the meeting at 3:44 p.m.
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