



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CONTRACTING WORKING GROUP
CITY AND COUNTY OF SAN FRANCISCO
MINUTES**

**Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor, Yosemite Room
San Francisco, CA 94102**

February 5, 2014 - 10:30 AM

Special Meeting

If a quorum of the Public Utilities Revenue Bond Oversight Committee (RBOC) members is present, the chair will hold a Special Meeting of the RBOC to discuss items on this Contracting Working Group Agenda.

1. Call to Order and Roll Call

John Ummel, Chair
Kevin Cheng
Holly Kaufman

The meeting was called to order at 10:30 a.m. On the call of the roll, Members Ummel, Cheng, and Kaufman were noted present. There was a quorum.

RBOC Member Chris Godwin was noted present at the RBOC Contracting Working Group Meeting, constituting a quorum of the Public Utilities Revenue Bond Oversight Committee. A Special Meeting of the Public Utilities Revenue Bond Oversight Committee was convened at the hour of 10:30 a.m.

Present: Members Ummel, Cheng, Kaufman, and Godwin

2. Public Comment: Members of the public may address the Revenue Bond Oversight Committee Contracting Working Group on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Public Comment: None.

3. **Evaluation of Requests for Proposals, CS-363 Construction Management Services - Lessons Learned.**

Kofo Domingo and Grace Tang (Public Utilities Commission); presented information concerning the matter and answered questions raised during the hearing. The evaluation team, comprised of Irella Blackwood (Controller's Office) and Members Kaufman, Cheng, and Godwin, scored and ranked the proposals per the RFP.

Public Comment: None.

4. **Approval of RBOC Contracting Working Group Minutes of December 9, 2013.**

Member Kaufman, seconded by Member Cheng, moved to approve the RBOC Contracting Working Group Minutes of December 9, 2013.

The motion passed by the following vote:

Ayes: Ummel, Cheng, Kaufman

Noes: None.

Public Comment: None.

5. **Future Agenda Items/Meeting Dates.**

The proposer with the highest total score will be identified as the highest-ranked proposer and eligible to proceed with award of contract with RBOC, scheduled to be announced at the February 18, 2014, meeting of RBOC.

6. **Adjournment**

Member Cheng was noted absent at 11:40 a.m. for the remainder of the meeting.

The meeting adjourned at 12:05 p.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee Contracting Working Group on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these document, please contact RBOC Committee Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

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Public Comment

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on the agenda.

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