



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES

**Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor, Yosemite Conference Room
San Francisco, CA 94102**

February 18, 2014 - 9:00 AM

Special Meeting

1. Call to Order and Roll Call

- Seat 1 Holly Kaufman
- Seat 2 Kevin Cheng, Chair (Holdover status)
- Seat 3 Vacant
- Seat 4 Marina Pelosi
- Seat 5 Eric Sandler
- Seat 6 Chris Godwin
- Seat 7 John Ummel, Vice Chair (Holdover status)

The meeting was called to order at 9:07 a.m. On the call of the roll, Members Kaufman and Sandler were noted absent; all other members were noted present. There was a quorum. Member Kaufman was noted present at 9:15 a.m.

2. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

There was no public comment.

3. Consideration and Possible Approval of Award of Contract for CS-363, "Construction Management Services – Lessons Learned" to RW Block Consultants

Member Cheng, seconded by Member Kaufman, moved to approve the selection of the Evaluation Panel's designated winner, RW Block, regarding CS-363 at a not-to-exceed budget of \$250,000 and authorize the Chair (Ummel) of the Contracting Working Group to finalize the contract, issue a notice to proceed, and serve as the liaison between RBOC and the consultant during the term of the engagement.

There was no public comment. The motion passed without objection.

4. **Chair's Report:** San Francisco Public Utilities Commission (SFPUC) Staff Report: Quarterly Report on Water System Improvement Program (WSIP).

Dan Wade, Director of Water System Improvement Program (SFPUC); presented information concerning the matter and answered questions raised during the hearing.

There was no public comment.

5. **Election of Officers for the RBOC - 2014**

Member Cheng, seconded by Member Kaufman, moved to continue this item to next RBOC meeting, to allow for all members to be present.

There was no public comment. The motion passed without objection.

6. **RBOC 2013 Annual Report**

Mark Blake (City Attorney's Office); Charles Perl, Deputy Chief Financial Officer (SFPUC); presented information concerning the matter.

There was no public comment. The item was continued to the call of the chair by unanimous consent.

7. **Approval of RBOC Minutes of January 13, 2014.**

Member Kaufman, seconded by Member Ummel, moved to adopt the RBOC January 13, 2014, meeting minutes.

There was no public comment. The motion passed without objection.

8. **Announcements, Comments, Questions, and Future Agenda Items.**

Election of Officers is scheduled for the RBOC March 10, 2014, meeting.

Charles Perl, Deputy Chief Financial Officer (SFPUC) requested clarification for the title, calendar, and topics for discussion for the RBOC 2013 Annual Report. Member Kaufman suggested the RBOC release a draft report preceding the final report.

Member Cheng scheduled a discussion and possible action regarding the RBOC bylaws for the RBOC March 10, 2014, meeting.

Charles Perl, Deputy Chief Financial Officer (SFPUC) requested members' biographical information for the PUC website and further reminded members and attendees of the committee vacancy.

Dan Wade, Director of Water System Improvement Program (SFPUC) confirmed further WSIP updates tentatively scheduled for the RBOC May, June, and July 2014 meetings.

Member Ummel reminded the Committee of his tentative departure at the end of June 2014, and overlap for his tentative replacement, Christina Tang.

RBOC site visit logistics and information is forthcoming.

There was no public comment.

9. **Adjournment.**

The meeting adjourned at 10:15 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these document, please contact RBOC Committee Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

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http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

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Public Comment

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