



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CONTRACTING WORKING GROUP
CITY AND COUNTY OF SAN FRANCISCO
MINUTES**

**Public Utilities Commission Building, 5th Floor Conference Room
1155 Market Street (between 7th & 8th Streets)
San Francisco, CA 94103**

Monday, May 14, 2012 - 9:30 AM

Special Meeting

1. Call to Order and Roll Call (9:39 a.m. – 9:39 a.m.)

John Ummel, Chair
Kevin Cheng
Holly Kaufman

The meeting was called to order at 9:39 a.m.

On the call of the roll member Kaufman was noted absent.

Member Kaufman was excused.

2. Public Comment: (9:39 a.m. – 9:39 a.m.)

Public Comment: None.

3. Comments by the Chair. (9:39 a.m. – 9:40 a.m.)

Chair Ummel and Member Cheng provided an update as to the possible audit approaches to be utilized by the RBOC.

Public Comment: None.

4. Possible Audit Activities for Calendar Year 2012. (9:40 a.m. – 10:45 a.m.)

Chair Ummel provided an overview of the possible audit activities for the RBOC for 2012.

Julie Labonte and Rich Morales (SFPUC); provided information and responded to questions raised throughout the discussion.

Public Comment: None.

5. **Draft Scope of Work for Estimate-at-Completion and Schedule-at-Completion (EAC/SAC) Review** (10:45 a.m. – 11:25 a.m.)

Chair Ummel provided an overview of the draft scope of work for the EAC/SAC review.

Julie Labonte and Rich Morales (SFPUC); provided information and responded to questions raised throughout the discussion.

Public Comment: None.

5. **Approval of RBOC Contracting Working Group Minutes of April 6, 2012.** (11:25 a.m. – 11:25 a.m.)

Member Cheng, seconded by Member Ummel, moved to approve the RBOC contracting Working Group Minutes of April 6, 2012.

The motion passed by the following vote:

Ayes: Cheng; Ummel

Noes: None.

Excused: Kaufman

Public Comment: None.

6. **Future Agenda Items/Meeting Dates.**

Soft Cost Analysis
EAC/SAC Analysis
Challenging Projects

7. **Adjournment**

The meeting adjourned at 11:34 a.m.

Agenda Item Information

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